



**totally management ltd**

your business is **our** business

## Employment Law Event

**Are you ready to expand your business and take on staff or volunteers or do you already have staff or volunteers and want to know their rights and yours?**

**This day training workshop delivered by a solicitor is invaluable! The event will include:**

- **Issues to consider before and when recruiting staff**
- Written Statements and Contracts of Employment.
- **Pay and unfair deductions**
- Different ways of terminating employment
- **Unfair and wrongful dismissal**
- Discrimination
- **Redundancy**
- Parental rights
- **Practical advice and guidance on how to avoid/minimise claims for unfair dismissal**
- Discipline and Grievance Procedure
- **What the Tribunal will consider to be fair dismissal**
- What to do when faced with a claim
- **Powers of the Tribunal**
- Where to get further help



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